



**THOMPSON
& LITTON** EST.
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ENGINEERS ARCHITECTS SURVEYORS

November 1, 2023

Robert Sallee, Maintenance Supervisor
Scott County Public Schools
340 East Jackson Street
Gate City, Virginia 24251

Re: Track Surfacing at Scott County Sports Complex
T&L Project No. 16657

Dear Mr. Sallee:

We plan to advertise the above referenced project on Saturday, November 11, 2023 in the following newspaper: Bristol-Herald Courier. Before Thompson & Litton, Inc. can initiate this process, we need your written authorization to proceed. In this regard, please sign where noted below and return this letter to our office. Once we receive your written authorization, we will begin the advertising process.

Should you have any questions concerning this authorization, please give me a call.

Sincerely,

Amanda Bolling
Technical Office Assistant

Attachment: Advertisement for Bids

The Scott County Public Schools hereby authorizes Thompson & Litton to advertise the above referenced project.

Robert Sallee, Maintenance Supervisor

Date

ADVERTISEMENT FOR BIDS

Scott County Public Schools
340 East Jackson St.
Gate City, Virginia 24251

Separate sealed Bids for the Track Surfacing at Scott County Sports Complex for the Scott County Public Schools consisting of the preparation and installation of a new track surface over the existing asphalt, including high jump, long jump, and triple jump tracks, will be received by Robert Sallee, Maintenance Supervisor, at the office of the Scott County School Board 340 East Jackson St. Gate City, VA, until 2:00 P.M., local prevailing time, on December 12, 2023, and then at said office publicly opened and read aloud.

The Contract Documents may be examined at the Scott County Board of Education; at Thompson & Litton, Inc., 103 East Main Street, Wise, Virginia 24293, Telephone (276) 328-2161; and online at TRASCO (<https://www.trascoplanroom.com/>)

Copies of the Contract Documents (electronic and/or hard copy) are available for purchase through TRASCO (<https://www.trascoplanroom.com/>)

A non-mandatory Pre-Bid Conference will be held on November 28, 2023 at 9:30 A.M. All interested parties are requested to meet the Architect at the project site at that time.

Withdrawal of bids shall be according to procedure (i) of the Virginia Public Procurement Act and to the Code of Virginia (§ 2.2-4330). Any Bidder must give notice in writing of its claim of right to withdraw its Bid within two business days after the conclusion of the Bid Opening Procedure. If a Bid is withdrawn, the next higher Bidder shall be deemed to be the Low Bidder. No Bid may be withdrawn unless said withdrawal is permitted by law.

Bids must be accompanied by Bid security as specified in the Instructions to Bidders.

Each Bidder must be licensed as a Class A contractor in the State of Virginia; Bidders are instructed to review the *Code of Virginia*, Title 54.1, Chapter 11, prior to bidding.

The Owner does not discriminate against faith-based organizations in accordance with the *Code of Virginia*, § 2.2-4343.1.

During the performance of this contract, the contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or other basis Pursuant to § 2.2-4343.1 of the *Code of Virginia*.

During the performance of this contract, the contractor agrees to provide a drug-free workforce Pursuant to § 2.2-4312 of the *Code of Virginia*.

During the performance of this contract, the contractor agrees to follow the *Code of Virginia* on sex offender's entry onto school property Pursuant to § 22.1-296.1(E) of the *Code of Virginia*.

The Contract(s) shall be awarded to the lowest responsive and responsible Bidder(s).

The Owner reserves the right to reject any and all Bids if it appears in its best interest to do so.

11/03/2023

Date

Robert Sallee, Maintenance Supervisor
Scott County Public Schools

By